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| **Safety Task Card** |
| **CLN 07** | **Removal of bathroom waste and cleaning of waste bins**  |
| **Workplace Safety Hazards** |
| What are the hazards? | How might they be harmed? |
| Cleaning productsContact with wasteContact with sharp items including medical sharpsSpillagesTripping hazards  | Back and muscle strainsCuts and abrasionsIrritation and burnsInfection including BBV infections Slips ,trips and falls  |
| **Safe System of Work** |
| * Staff to be trained in the correct method of waste removal and cleaning according to the unit SOP.
* Visually check the bag, removing at arm’s length for any protruding or sharp edges.
* Report any concerns at the time. Any ripped bags to be double bagged in the same colour bag to comply with waste stream requirements of the unit.
* Holding the bag at arm’s length complete a swan neck knot to prevent leakage and if required tag the bag before putting in bulk waste container.
* Do not leave waste on the floor to prevent tripping hazards and prevent contamination.
* Check the weight by lifting slightly if feel weight it too heavy ask for assistance to remove the bag to prevent injury.
* Transport waste via trolley to main disposal point.
* Use only the designated cleaning product for the task being carried out and only from the approved clearly labelled containers. Always use chemicals in the correct dilution and in accordance with manufacturers’ user instructions. Never mix cleaning products together. Never leave cleaning products unattended and store safely and securely after use.
* Suitable Personal Protective Equipment must be worn in accordance with COSHH Product Assessments. Always Use PPE. If damaged or mislaid report it to your manager.
* Erect suitably located warning signs/barriers as appropriate to warn or prevent unauthorised access when treatment in progress.
* Check any ‘run off ‘ is not entering surface water drains and potentially contaminating water system or creating slip hazards.
* Suitable slip resistant footwear to be worn when cleaning bins.
* Implement the Safe System of Work/Control Measures in the Avoidance of Needlestick Injury, Ref. COM 01 Risk Assessment and manual handling safety precautions.

Implement the safety precautions in the COSHH Product Assessments |
| **Site Specific Actions**List any actions required in addition to the above safe system of work |
| Equipment used at site: |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. |
| Unit Manager Name  | Signed | Date |
| **Safety Card Training Record** |
| **CLN 07** | **Removal of bathroom waste and cleaning of waste bins** |
| I confirm that I fully understand the risks and control measures associated with the taskand that I will follow the Safe System of Work at all times.  |
| Operative Name | Signature | Date |
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