



HSE NOTICE BOARD - TEMPLATE

SITE MANAGER DECLARATION OF COMMITMENT TO HEALTH, SAFETY & ENVIRONMENT

The Company is committed to operating a safe and healthy business and reducing our environmental impact. The health, safety and wellbeing of our employees is our first priority. In addition, we aim to protect the health, safety and wellbeing of our customers and of any other persons who may be affected by our activities, so far as is reasonably practicable. As a minimum the Company will comply with all legal and industry standards.

Specific responsibilities have been allocated to all levels of management as described in the Company Health and Safety, Food Safety, Environmental and Quality Policies.

It is my specific responsibility to implement these policies and procedures for the site and by doing so to ensure, so far as is reasonably practicable, the management of health, safety and welfare of employees and others for whom I am responsible.

In addition to this I will proactively follow the Safety Leadership principles as laid out in the See Care business programme and encourage my teams to follow the Safety Leadership every day.

I will:

- Promote See Care Safety Leadership through my Leadership Behaviours
- Conduct regular Safety Walks and engage with my team to encourage open honest communication
- Provide my time with the training and resources to enable them to carry out their role effectively
- Create a working environment that promotes wellbeing and mindfulness
- Have my part in ensuring that we lead the way in sustainable and ethical working on our community by following the company Sustainability Commitments

I therefore declare my commitment to carry out my responsibilities as outlined above and to promote a caring culture where all look out for each other.

Name: _____

Signature: _____

Date: _____

HS POL 001-01

January 2020

[illegible]

YOU

Programme

New User Login Process

To register as new users to register our **Employee Assistance Programme** via AXA Be Supported has changed.

NEW USERS

- 1.Enter an email address of your choice to sign up
- 2.A validation code will be sent to that email address
- 3.This validation code will then allow you to create a password of your own choosing
- 4.You will then be required to enter a one-time only access code of: **A476E15**.

Scan QR code for additional step by step support on new process.

EXISTING USERS

existing users there is NO change, simply login as usual using your nominated email address and password.

Please note the phone numbers remain the same:
UK: 0800 7272 077, Ireland: 1800 626 037.

As always the information shared with AXA is confidential and not shared with Compass Group



The graphic features a background of stylized green and yellow umbrellas. At the top, the text 'Compass Group UK & Ireland has launched the new Crisis Line' is displayed in large, bold, white font. Below this, two columns of text provide details: the left column describes the service as a 24-hour, 7-day a week helpline for staff, and the right column states it is a free, confidential service available to all staff. In the center, a diagram shows a flow from 'SECTOR LEVEL INCIDENT' to 'LEVEL 0' and 'LEVEL 1' (both in green boxes), which then lead to 'LEVEL 2', 'LEVEL 3', and 'LEVEL 4' (all in yellow boxes). Each level is accompanied by a brief description of the incident type. At the bottom, a red banner contains the text 'CALL THE CRISIS LINE' and a large red arrow pointing right towards the contact information.

Compass Group UK & Ireland has launched the new Crisis Line

It's now so easy to get advice, information, guidance or support that you need right through to specialist staff.

It's the most of a free, 24-hour, 7-day a week helpline for staff. The Crisis Management Team will get help to you.

SECTOR LEVEL INCIDENT

LEVEL 0	LEVEL 1
Minor spill or leak Minor fire or other Minor safety or Environmental issue	Significant spill or leak Significant fire or other Significant safety or environmental issue

CALL THE CRISIS LINE

LEVEL 2	LEVEL 3	LEVEL 4
Significant spill or leak Significant fire or other Significant safety or environmental issue	Significant spill or leak Significant fire or other Significant safety or environmental issue	Significant spill or leak Significant fire or other Significant safety or environmental issue

SEE **CRISIS MANAGEMENT GUIDE FOR MANAGERS** ON CONNECT

COMPASS CRISIS LINE: 0800 011 4630

UNIT NAME: _____
UNIT NUMBER: _____

**UNIT MANAGERS
EMERGENCY MANUAL**

THIS MANUAL MUST BE KEPT IN OR NEAR
YOUR UNIT AT ALL TIMES

Emergency Kit	Emergency Contact	Unit Name	Contact Number	Signature
Emergency Kit	Emergency Contact	Unit Name	Contact Number	Signature

Fire Extinguisher Fire Alarm Fire Exit Sign

Health and Safety Law

What you need to know

All workers have a right to work in places where risks to their health and safety are properly controlled. Health and safety is about stopping you getting hurt at work or ill through work. Your employer is responsible for health and safety, but you must help.

What employers must do for you

- 1 Provide information about health and safety to all employees and train them in a practical way.
- 2 If you are an untrained, unqualified person, you must be supervised and all your work must be checked off by someone who is qualified.
- 3 Provide adequate safety and health training and information to all employees in a way that will make them understand the importance of following the rules.
- 4 Make sure you are given the health and safety information you need to know.
- 5 Develop health goals for you with your employer and give you advice on how to achieve them.
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What you must do

- 7 Follow the training you have been given and use it to protect your health and safety.
- 8 Take reasonable care always to protect your health and safety.
- 9 Do not use any equipment or machinery unless you have been trained to use it and you are given the health and safety information you need to know.
- 10 Work with your employer to improve the way the work is done to protect your health and safety.

If there's a problem

- 1 If you are worried about health and safety, you can stop your work and report the problem to your employer.
- 2 You can stop the work if you believe the problem is serious and you are not sure if you should stop.
- 3 If you are not sure if you should stop, you can stop your work and report the problem to your employer.
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For more information on health and safety, visit the Health and Safety Commission website at www.hse.gov.uk. You can also call 0800 225576 or 0800 225577.

Health and safety matters

Health and safety matters

Health and safety matters

Health and safety matters

Health and safety matters

Health and safety matters

Health and safety matters

Health and Safety Executive

SEE CARE SHARE SAFETY UPDATE

BSI
UKCA
UKCA MARK

COMPASS UK & IRELAND HAS REVISED HIS QUARTERLY RECORD

AUGUST 2023

COMPASS UK & IRELAND HAS REVISED HIS QUARTERLY RECORD. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES.

COACHING AND CONTINUED REFRESHER TRAINING

COMPASS UK & IRELAND HAS REVISED HIS QUARTERLY RECORD. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES.

MONTHLY SAFETY DOCK

Coaching

COMPASS UK & IRELAND HAS REVISED HIS QUARTERLY RECORD. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES.

SAFETY IN NUMBERS - JULY 2023

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CYCLE SAFETY

Cycle Safety

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SAFETY REMINDERS

COMPASS UK & IRELAND HAS REVISED HIS QUARTERLY RECORD. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES. THE RECORD IS A KEY TOOL FOR COMPASS TO MONITOR AND IMPROVE THE SAFETY OF ITS PRODUCTS AND SERVICES.



FIRST AID AND EMERGENCY INFORMATION



<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> + FIRST AIDERS: </div> <div style="height: 150px; border: 1px solid #ccc; margin-top: 5px;"></div>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> + FIRST AID KIT LOCATION: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>
<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> H NEAREST HOSPITAL WITH A&E: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> S SOUND OF THE FIRE ALARM: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>
<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> S FIRE WARDENS: </div> <div style="height: 150px; border: 1px solid #ccc; margin-top: 5px;"></div>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> S EVACUATION ASSEMBLY POINT: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>
<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> S UNIT EMERGENCY CONTACT: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center; font-weight: bold;"> S UNIT EMERGENCY GAS SHUT OFF: </div> <div style="height: 100px; border: 1px solid #ccc; margin-top: 5px;"></div>

Compass UK and Ireland
Workplace Safety Management System

Health, Safety and Environment Meeting

Unit Name and Address			
Meeting Date		Meeting Time	
Attendees			
Apologies			

Agenda

1. Star Case Share Moment
2. Outstanding matters from previous meeting
3. Health & Safety
 - Hygiene, hand observations and new measures on site testing
 - Review on findings of any Audits, inspections and other Assessments
 - Changes in site equipment, services or work methods
4. First Aid status
5. Environmental issues
6. Quality review
7. Changes in Company Policy or Procedures
8. Training
 - Training needs list meeting
 - Training identified
9. Any other HSE matters that team colleagues wish to discuss
10. Remuneration/compensation for team members who should be recognised for their contribution to HSE.
11. Action plan

Document Number	HSE Meeting Minutes	Document by	MS 7 000 01
Document Number	Health and Safety	Date of Issue	19th 2021
Classification	Internal Use	Access by	All

Please see Page 2 for where you can find these documents.
If you are looking for a See Care Share Board – These are available from Linney
CO25_SIG_MISC_053933

HSE NOTICE BOARD – TEMPLATE



**Site Manager Declaration
Download & Print From
The HSE Website
WSMS Page**



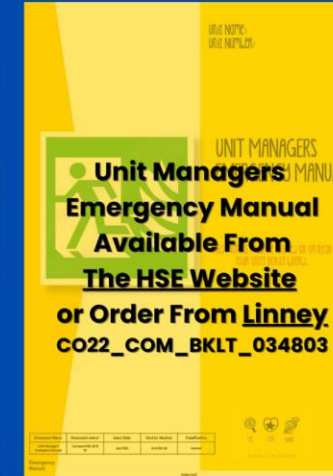
**Employees Liability
Certificate Insurance
Download & Print From
The HSE Website
Compliance**



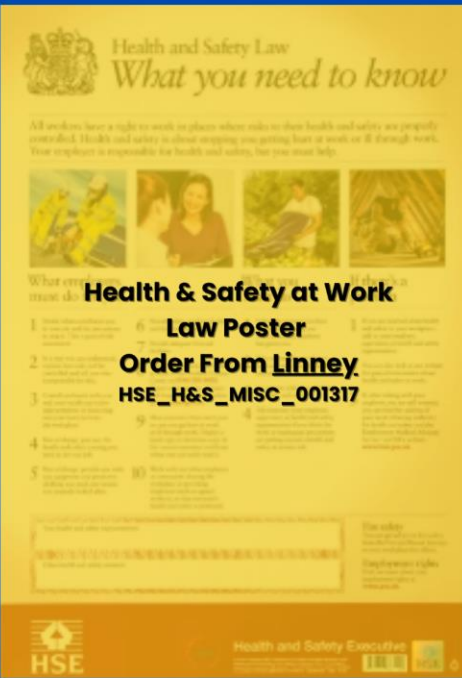
**Employee Assistance
Programme
New User Login
Process**



**Compass Group
UK & Ireland
has launched
the new
Crisis Line
Download & Print From
The HSE Website
Crisis Management**



**Unit Managers
Emergency Manual
Available From
The HSE Website
or Order From Linney
CO22_COM_BKLT_034803**



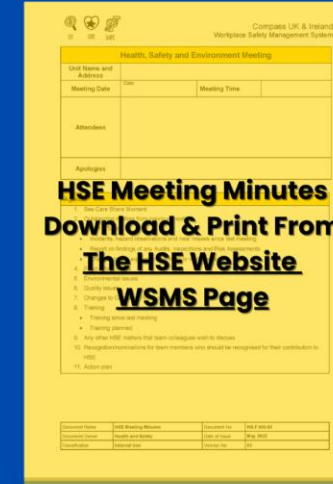
**Health & Safety at Work
Law Poster
Order From Linney
HSE_H&S_MISC_001317**



**Monthly See Care Share
Safety Update
Download & Print From
The HSE Website
See Care Share Page**



**First Aid Information
Poster
Available From
The HSE Website
or Order From Linney
CO24_COM_STCK_045111**



**HSE Meeting Minutes
Download & Print From
The HSE Website
WSMS Page**

Links To Documents

[Site Manager Declaration](#)

[Employee Liability
Insurance Certificate](#)

[You Matter & EAP Poster](#)

[Crisis Line Poster](#)

[Unit Managers Emergency
Manual](#)

[Health & Safety At Work
Law Poster](#)

[Monthly See Care Share
Safety Update](#)

[First Aid Information Poster](#)

[6 Monthly HSE Meeting
Minutes](#)