

### What are the hazards and how might they harm?



Back and muscle strain from manual handling



Injuries from collisions with moving vehicles, equipment or goods



Injuries as a result of falls from height



Impact injuries from falling objects



Thermal discomfort from adverse weather conditions



Slip and trip injuries from slippery surfaces, obstructions and uneven ground

### What PPE should the individual wear?



To be worn at all times



As required depending on site rules and task

### First Aid Information

See reverse for:  
**First Aid kit locations**  
**Designated First Aiders**  
**Closest A&E Department location**

## General site safety during build and derig phases at event sites

Safety Task Card  
**STCGE 34**

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

### Safe System of Work

1. All staff must complete the site-specific Event Site Induction and sign in and out every day.
2. Familiarise yourself with the evacuation routes and location of first aid facilities and fire fighting equipment.
3. Where there is a site safety board at the entrance to the site, this should be checked daily for any updates.
4. Reinforced toe-cap safety shoes and a high vis vest must be worn at all times. Additional PPE, such as hard hat or traffic gloves, must be worn in line with site rules or when performing specific tasks.
5. Wear appropriate clothing for the weather conditions and take regular breaks in a warm area and have warm drinks in cold conditions, and in a cool or shaded area and have cold drinks during hot weather.
6. Hours of work are limited to daylight hours; any work outside of these hours must be authorised by your manager.
7. Be aware of vehicle movements in particular plant machinery and heavy goods vehicles with restricted visibility. Always keep to walkways and behind barriers where these are provided. Look both ways before crossing any vehicle routes and avoid crossing in corners or where there is poor visibility.
8. Only carry out tasks and use equipment that you have been trained to do/use and follow the safe systems of work including manual handling practices in the relevant Safety Task Card or Risk Assessment.
9. Use available mechanical manual handling aids wherever practicable.
10. Keep the site tidy. Ensure all goods and tools are stored correctly and safely and dispose of waste material in the appropriate bins/skips.
11. Never enter any structure that is incomplete or deemed unsafe. This includes any structure where there is no edge protection, where stairways are incomplete, or where side walls are missing.
12. If you observe any unsafe behaviour by you colleagues or by anyone else on site, report this to your manager.
13. All incidents/accidents must be reported to Event Management.

**If you have any concerns, stop and speak with your line manager before proceeding.**

List any additional hazards or risks you have identified, and control measures required to manage these.

## General site safety during build and derig phases at event sites continued

Safety Task Card  
**STCGE 34**

### Safe System of Work

#### First Aid Information

First Aid boxes are located:

Designated First Aiders are:

#### A&E Department

The nearest A&E Department is at:

If you have any concerns, stop and speak with your line manager before proceeding.