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| **Workplace Safety Management System Training Record** |
| **Employee Name:** |  | **Employee Unique Number:** |  |
| **Employee Job Role:** |  |
| **Unit Name:** |  | **Unit Number:** |  |
| **Unit Manager:** |  | **Date:** |  |

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| **Training** | **Completion** | **Refresher** |
| **Employee Signature** | **Date** | **Employee Signature** | **Date** |
| Site Safety Information Pack |  |  |  |  |
| STCBG 01 General groundworks duties |  |  |  |  |
| STCBG 02 General workshop duties |  |  |  |  |
| STCBG 03 Small power tools |  |  |  |  |
| STCBG 04 Use and storage of hand tools |  |  |  |  |
| STCBG 05 Strimmers |  |  |  |  |
| STCBG 06 Hedge trimmers including double sided, single sided and long-reach |  |  |  |  |
| STCBG 07 Clearing saws and brush cutters |  |  |  |  |
| STCBG 08 Leaf blowers |  |  |  |  |
| STCBG 09 Pedestrian rotary and cylinder mowers |  |  |  |  |
| STCBG 10 Ride-on rotary and cylinder mowers |  |  |  |  |
| STCBG 11 Mowing on slopes and banks |  |  |  |  |
| STCBG 12 Rollers, scarifies, spikers and lawn edgers |  |  |  |  |
| STCBG 13 Pesticide, herbicide and fertiliser storage |  |  |  |  |
| STCBG 14 Pesticide, herbicide and fertiliser transport |  |  |  |  |
| STCBG 15 Refueling machinery |  |  |  |  |
| STCBG 16 Petrol and diesel storage and use |  |  |  |  |
| STCBG 17 Pedestrian line markers |  |  |  |  |

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| STCBG 18 Painting |  |  |  |  |
| STCBG 19 Spray adhesive use |  |  |  |  |
| STCBG 20 Circular chops saws and mitre saws |  |  |  |  |
| STCBG 21 Circular saws, including track/plunge saws |  |  |  |  |
| STCBG 22 Bandsaws |  |  |  |  |
| STCBG 23 Bench saws |  |  |  |  |
| STCBG 24 Portable jigsaws |  |  |  |  |
| STCBG 25 Disc cutters (portable petrol) |  |  |  |  |
| STCBG 26 Belt and disc sanders |  |  |  |  |
| STCBG 27 Thicknessers or planers |  |  |  |  |
| STCBG 28 Routers (tabletop and portable) |  |  |  |  |
| STCBG 29 Bench grinders |  |  |  |  |
| STCBG 30 Wood lathes |  |  |  |  |
| STCBG 31 Portable dust extraction systems |  |  |  |  |
| STCBG 32 Nail guns (compressed air) |  |  |  |  |
| STCBG 33 Nail guns (gas fueled) |  |  |  |  |
| STCBG 34 Air compressors |  |  |  |  |
| STCBG 35 LPG fired heaters (portable) |  |  |  |  |
| STCGE 01 Microwave Ovens |  |  |  |  |
| STCGE 02 Toasters |  |  |  |  |
| STCGE 04 Disposal of General Waste |  |  |  |  |
| STCGE 05 Waste Compactors |  |  |  |  |
| STCGE 07 Roll Cages |  |  |  |  |
| STCGE 08 Trolleys and Sack Trucks  |  |  |  |  |
| STCGE 09 Hand Pallet Trucks |  |  |  |  |

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| STCGE 10 Step Stools and Step Ladders |  |  |  |  |
| STCGE 13 Goods Receipt and Storage |  |  |  |  |
| STCGE 15 Prevention of Medical Sharp Injuries |  |  |  |  |
| STCGE 17 Cleaning External Waste Bins |  |  |  |  |
| STCGE 18 Pressure Washer |  |  |  |  |
| STCGE 20 Manual Litter Sweeping |  |  |  |  |
| STCGE 21 Snow Clearing and Grit or Salt Spreading  |  |  |  |  |
| STCGE 23 Loading and Moving Bulk Waste Bins  |  |  |  |  |
| STCGE 24 Cleaning Bulk Waste Bins |  |  |  |  |
| STCGE 25 Cardboard Balers  |  |  |  |  |
| STCGE 26 Collection and Transportation of Petrol |  |  |  |  |
| STCGE 29 Collection and Transportation of Diesel |  |  |  |  |
| STCGE 32 Charging Lead-Acid Batteries |  |  |  |  |
| STCGE 33 Charging Lithium Batteries |  |  |  |  |
| STCGE 35 Changing Lightbulbs |  |  |  |  |
| STCGE 40 Dust Collectors |  |  |  |  |
| STCGE 45 Portable Electric Fan Heaters |  |  |  |  |
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