|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Safety Task Card** | | | | |
| **CLN 15** | **Strip and Seal of Vinyl Flooring** | | | |
| **Workplace Safety Hazards** | | | | |
| What are the hazards? | | | How might they be harmed? | |
| Electrical hazards  Wet floors  Trailing cables  Manual handling  Chemicals  Sharp Tool Edges | | | Electric shock  Slips, trips and falls  Back and muscle strains  Irritation to skin and eyes  Cuts and abrasions | |
| **Safe System of Work** | | | | |
| * Floor cleaning equipment only to be used by trained staff. Follow manufacturer’s user instructions where these are available * Ensure excess cabling is placed away from moving parts and to prevent possible damage during operation * A RCD adapter must be used during wet and dry mechanical operation * If a problem arises in the operation at any time, machine must be isolated from electrical circuit and plug removed from socket, before seeking help * Access into areas being cleaned must be restricted by the use of warning signs/cones and by cordoning off area until the stripping/sealing process is complete, and flooring is deemed safe to walk on * Operators must wear slip resistant safety boots and be fully aware of risk due to level of water on flooring during process. Chemical resistant gloves and goggles to be worn throughout process to prevent injury due to splashing * Equipment to be maintained by competent persons and in accordance with manufacturer’s guidance where available * Electric power sockets to be provided as close to the area to be cleaned to reduce the length of trailing cables and to minimise the use of extension leads * Cables to be placed as close as possible to the edge of the room to reduce tripping hazards * Floor cleaning to be carried out at times when the least number of people are likely to use the area * Operators must be fully trained in the use of the chemicals and risk from the COSHH information and must be prepared in well ventilated area. * Ensure all chemicals have been checked to be suitable for floor finish. * Use splash skirt if fitted to the rotary floor machine to reduce splashing * When using a scraper direct blade away from body and others in the area * The floor must be clean, dry and neutral PH7 prior to starting to seal the floor * Implementation of the Safe System of Work/Control Measures listed in the Electrical Safety, including PAT tests. Floor Safety and Safety Footwear Risk Assessments and the safety precautions in the Manual Handling Checklist and the COSSH Product Assessment.   After completing task all equipment must be checked, cleaned and dried to remove any chemical residue | | | | |
| **Site Specific Actions**  List any actions required in addition to the above safe system of work | | | | |
| Machine used at site:  Chemicals used at site: | | | | |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. | | | | |
| Unit Manager Name | | Signed | | Date |

|  |  |  |  |
| --- | --- | --- | --- |
| **Safety Card Training Record** | | | |
| **CLN 15** | **Strip and Seal of Vinyl Flooring** | | |
| I confirm that I fully understand the risks and control measures associated with the task  and that I will follow the Safe System of Work at all times. | | | |
| Operative Name | | Signature | Date |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |