

### What are the hazards and how might they harm?



Back and muscle strain from manual handling



Impact injuries as a result of hitting people or stationary objects



Slip injuries from wet floors



Injuries resulting from violent or aggressive patients



Trip injuries from obstructions or uneven surfaces



Electric shock as a result of faulty equipment

### What PPE should the individual wear?



Wear PPE in line with infection control requirements.

## Operation of a mechanical bed mover

### Safety Task Card STCPS 03

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

### Safe System of Work

1. You must have received training specifically for the bed mover being used, in addition to this task card.
2. Visually check the bed mover and any constraints or guards before each use.
3. The bed mover may only be used to move one bed and one patient at a time.
4. You must wear reinforced toe cap safety shoes and PPE in line with infection control requirements.
5. The bed mover can only be used to a maximum incline of 5% and must not be used outside buildings.
6. Check with ward staff whether there are any risks of violent or unexpected behaviour from the patient. If necessary a member of the ward staff should accompany the patient.
7. Make sure that bedding, covers and medical equipment are tucked in to prevent snagging on door handles or entanglement in wheels. Medical equipment for the patient should be securely stored for transport by the medical team.
8. The bed mover must be attached to the front of the bed, with the operator controlling it from the back of the bed.
9. Use the controls to move claws into place and ensure the bed mover is correctly connected to the bed.
10. Move the bed carefully at a steady speed, avoiding obstructions and pedestrians and giving warning when necessary. Never leave the patient unattended.
11. For the patient's comfort, avoid stopping in poorly lit or draughty areas and keep the patient informed of progress.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

List any additional hazards or risks you have identified and control measures required to manage these.

## Operation of a mechanical bed mover continued

Safety Task Card  
**STCPS 03**

### Safe System of Work continued

12. Slow down on sloping or uneven ground.
13. When finished, park the bed mover in a safe location, turn the key to the left to turn the machine off and remove the key.
14. Place the remote control in the bed mover and leave it on charge.
15. If the emergency stop button has been activated check the reason for this, and only reset it if the hazard is no longer present.

If you have any concerns, stop and speak with your line manager before proceeding.