

What are the hazards and how might they harm?



Cuts, lacerations and amputation from sharp blades or tools, incorrect use of equipment



Blisters and splinter injuries from contact with wooden tool handles



Impact injuries from falling objects



Thermal discomfort and sunburn as a result of exposure to weather conditions



Electric shock from faulty equipment



Eye injuries from flying debris



Trip injuries from trailing cables or obstructions

What PPE should the individual wear?



Safety shoes must be worn at all times. In addition, you must wear PPE depending on the task and/or equipment being used.

General groundworks duties

Safety Task Card STCBG 01

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

1. Reinforced toe cap safety boots or safety wellington boots must be worn at all times.
2. Specific PPE requirements vary depending on the equipment, tasks and any chemical be used. Follow the PPE requirements on the safety task card for any equipment being used and on the task card for any chemical being used. See reverse for general PPE requirements.
3. Wear clothing suitable for the weather conditions and use sun protection, including hat and sunscreen.
4. Keep storage and work areas clean and tidy at all times.
5. Only use approved tools and equipment and ensure that you have been trained to use equipment and how to perform tasks.
6. Always use the correct equipment for the task.
7. Tools must be stored and transported safely, preferably in a toolbox or stout bag. Only store tools with blades in a toolbox or bag if the blades are protected.
8. Report any equipment where parts are loose, blunt, damaged, cracked etc to your manager and remove it from use.
9. Naked flames are not permitted.
10. Mains powered tools should not be used in the rain or in wet conditions.
11. Do not allow cables to trail across walkways or doorways, or to run through puddles.
12. All equipment must be isolated from the electrical supply and stored in its designated storage area after use.
13. Chemicals must be stored in a locked cupboard when not in use.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

List any additional hazards or risks you have identified and control measures required to manage these.

General groundworks duties continued

Safety Task Card
STCBG 01

Safe System of Work continued

14. Ensure waste materials are disposed of following the site procedures.
15. Familiarise yourself with the location of the first aid kit and fire extinguishers.
16. Ensure a first aid kit is available when working in the field.

You must wear:

Stout gloves (EN388) where fingers or hands are exposed to risk of injuries and where gloves do not prevent manipulation of the tool. Lighter types of gloves may be worn to prevent blisters when using wooden handled tools for extended periods.

Goggles (EN166 1F) where there is a risk of parts of a tool or any object being impacted flying out, for example when cold chiselling concrete off brick, cutting wire under tension.

Safety helmet (EN397) where there is a risk of objects falling.

Non-snap overalls/clothing to avoid catching on branches, nails, vegetation or machinery etc.

High vis vest or jacket when working in the field, on footpaths, adjacent to car parks or roadways etc.

Shin pads or thigh protectors where there is a risk of legs or feet being slashed, for example when using a sickle or similar tool. Protective pads can be inserted into overalls designed for this purpose.

If you have any concerns, stop and speak with your line manager before proceeding.