

SEE CARE SHARE SAFETY UPDATE



COMPASS UK & IRELAND HSE

OCTOBER 2024

REMEMBER OUR SAFETY BEHAVIOURS THIS OCTOBER

Every year around this time we see an increase of incidents within our business that could be easily avoided. As reminder we wanted to take some time to refocus on our Safety Behaviours which forms a key element of our Safety Culture programme, See Care Share. As organisation it is vital that we all take responsibility for our safety, regardless of our job role. Our Safety Behaviours provide us with a framework to do this.

Our 3 Safety Behaviours are Speak Out, Be Mindful and Get Involved. By demonstrating these 3 Safety Behaviours whilst at work we help to ensure that each of us will be able to go home safely each day. **Speak Out** is all about encouraging positive two-way dialogue. **Be Mindful** is about focusing on worksite hazards and how we control them. **Get Involved** is about being proactive to help keep safety front of mind. For more information on these why not use the See Care Share Safety Conversation to remind you and the team of how we can all demonstrate our Safety Behaviours.



MONTHLY SAFETY FOCUS: DISPLAY SCREEN EQUIPMENT - UPDATED RISK ASSESSMENTS AND TRAINING

The process for assessing and controlling the risks associated with Display Screen Equipment for colleagues who use DSE for work purposes has been updated and refreshed. There is now a four-step process, which sounds more complicated, but the process is now smoother and includes an e-learning training module.

1. As previously there is a DSE Risk Assessment (ES09) which the unit manager must review and complete.
2. Once the updated version is in place the unit manager must ensure that any colleagues who use DSE (including tablets and other portable devices) as part of their role, complete The DSE User Assessment Form (DSE09a). This will identify those colleagues who are defined as DSU Users, depending on the duration and frequency they use DSE.
3. Anyone who is identified as a DSE User must complete the DSE e-learning module which is available on the L&D Platform and can be accessed via the Learning Library.
4. Once trained colleagues will need to complete the DSE User Risk Assessment (ES09b) and share this with the Unit Manager, who should support on addressing any issues highlighted by the risk assessment.

If you use DSE as part of your role, ensure that you complete the DSE User Assessment Form, and the complete the training and User Risk Assessment if you are found to be a DSE User. It is your responsibility to assess all your workstations, including office, home and agile work locations, and highlight any concerns, so that your manager can support you accordingly. In addition to raise aware in the office environment please display our new poster on setting up an Ergonomic Workstation. Please visit the [WSMS page](#) on the HSE Website for more.

WORLD MENTAL HEALTH DAY - THURSDAY 10TH OCTOBER

On World Mental Health Day, let us unite in a harmonious dialogue about the significance of mental well-being, illuminating the truth that mental health truly matters. Engaging in conversations about our inner world can empower us to navigate the ebbs and flows of life with greater resilience. Thus, on this meaningful day and in the days that follow, why not reach out to your friends, family, peers, or colleagues for a heartfelt check-in?

Celebrated annually on the 10th of October, this year's theme, chosen by the World Federation of Mental Health, is "it's time to prioritize mental health in the workplace." This mantra emphasizes the vital need to address mental wellness within our work environments, fostering benefits not only for individuals but also for organizations and communities alike.

Within Compass Group, we embrace our Mental Health and Wellbeing Network, You Matter. A treasure trove of support and resources awaits all team members through the Learning Portal on Compass Connect. Additionally, our Employee Assistance Program with Axa stands ready to assist, accessible via the You Matter section of the portal.



TAKE HOME SAFETY



SAFETY IN NUMBERS - SEPTEMBER 2024

Information and Statistics Apply To All Compass Group UK&I Units

Safety Incidents

| | |
|--------------------------------|-----|
| Hazards & Near Miss Incidents: | 623 |
| Injury Incidents: | 345 |
| Total Recordable Incidents: | 42 |
| RIDDOR Incidents: | 08 |



Food Incidents

| | |
|----------------------------|-----|
| Alleged Food Poisoning: | 20 |
| Foreign Bodies (In Unit): | 07 |
| Foreign Bodies (Supplier): | 06 |
| Substantiated Allergies: | 03 |
| Enforcement Visits: | 174 |



Top Injury Types

| | |
|------------------------|-----|
| Slips, Trips and Falls | 233 |
| Burns and Scalds | 95 |
| Cuts | 95 |



SAFETY REMINDERS



- 2024 / 2025 Insurance Certificates are now available, visit the [Certificates Page](#) on the HSE Website to download these.
- Need help with accessing the AIR3 system and reporting an incident? Watch our new videos on the [AIR3 Page](#) now.
- Have you completed all your DSE Assessments with your team? There is a new process and training module in place - visit the [WSMS page](#) on the HSE Website for more.
- If you haven't done so in the last 3 months remember to complete your Quarterly HSE Record which be done on the manual form or via the link or QR code on the HSE Website, just visit the [Continuous Improvement page](#) of the website for more information.

SEE CARE SHARE
WE LOOK OUT FOR EACH OTHER