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| PORTERING SAFETY TASK CARD – EMPLOYEE TRAINING RECORD |
| **EMPLOYEE’S NAME:** | **JOB TITLE:** |
| Ref | INSTRUCTION GIVEN**Hazards, Risks & Safe System of Work** | Tick if Safety Task Card is assessment applicable to this employee’s job | Date | Trainer’s Signature  | Employee’s Signature  |
| POR 01 | Access to barrier and isolation areas |  |  |  |  |
| POR 02 | Handling clinical and hazardous waste |  |  |  |  |
| POR 03 | Handling liquid nitrogen |  |  |  |  |
| POR 04 | Medical gases |  |  |  |  |
| POR 05 | Movement of deceased and mortuary duties |  |  |  |  |
| POR 06 | Portering of hospital patients |  |  |  |  |
| POR 07 | Risk of radiation /MRI (access to areas) |  |  |  |  |
| POR 08 | Transport of pathological specimens and blood |  |  |  |  |
| POR 08a | Transport of pathological specimens and blood via public footpaths |  |  |  |  |
| POR 09 | Response to cardiac arrest |  |  |  |  |
| POR 10 | Use of cardboard baler |  |  |  |  |
| POR 11 | Operation of fork lift truck |  |  |  |  |
| POR 12 | Snow clearing /gritting |  |  |  |  |
| POR 13 | Collection of petrol for onsite vehicles |  |  |  |  |
| POR 14 | Washing of general bins on site |  |  |  |  |
| POR 15 | Collection and transportation of hazardous chemical waste |  |  |  |  |
| POR 16 | Portering of patients from Helipad |  |  |  |  |
| POR 17 | Operation of mechanical bed puller |  |  |  |  |
| POR 18 | Operation of pedestrian tow tug |  |  |  |  |
| POR 19 | Loading of 770l/1100l waste bins |  |  |  |  |
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| POR 20 | Use of bulk outside storage containers |  |  |  |  |
| POR 21  | Manual sweepers and litter pickers |  |  |  |  |
| POR 22 | Use of Evacuation chair  |  |  |  |  |