

### What are the hazards and how might they harm?



Injuries as a result of contact with moving parts



Impact injuries as a result of entanglement



Hearing loss or physical damage to ears from exposure to noise



Trip injuries caused by trailing cables or obstructions



Electric shock from faulty equipment

### What PPE should the individual wear?



### What other precautions should be taken?



Visually inspect equipment and cable for any damage or defects, such as burn marks or frayed cables before use

## Small power tools including drills and sanders

### Safety Task Card STCBG 03

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

### Safe System of Work

1. Only use equipment if you have been trained to do so and always follow the manufacturer's instructions where these are available.
2. Specific PPE requirements vary depending on the equipment and tasks.
3. Reinforced toe cap safety boots or safety wellington boots must be worn at all times.
4. Goggles must be worn where there is a risk of flying debris.
5. Before use, check that the stop button is in working condition. Check that the automatic cut out works when the operating button is released.
6. Visually check equipment and cables for damage.
7. Make sure all cabling is stored away safely behind the equipment and is not causing a trip hazard.
8. Ensure any guards are secure and in place and are not damaged. If guards are damaged report defects to your line manager.
9. Loose clothing and lanyards must be contained within your overalls, long hair must be tied back, and any jewellery removed where safety requires to prevent entanglement or entrapment.
10. Keep hands away from any rotating parts.
11. Only use attachments that are approved for the equipment being used.
12. Disconnect equipment from the electric supply before changing attachments or making any adjustments.
13. Leave the area clean and tidy and dispose of any waste materials using the correct site procedures.

If you have any concerns, stop and speak with your line manager before proceeding.

