

What are the hazards and how might they harm?



Slip injuries from wet floors, trip injuries caused by trailing cables



Back and muscle strains from manual handling or overreaching



Electric shock as a result of contact with electrical sockets or faulty equipment



Cuts or lacerations from sharp surfaces



Inhalation injury, burns, skin irritation from cleaning chemicals

What PPE should the individual wear?



Wear PPE as prescribed in the Task Card for the cleaning chemical you are using. This is likely to include gloves, goggles and safety boots.

What other precautions should be taken?



Open windows to keep the area well ventilated

Stripping and sealing hard floors

Safety Task Card STCCL 16

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

1. Erect warning signage before starting and where appropriate use barriers and signage to prevent unauthorised access.
2. Floor cleaning should be carried out at times when pedestrian traffic is minimal.
3. Follow the manufacturer's instructions for the equipment being used and only use if you have been trained to do so.
4. Only use the designated cleaning product and check that it is suitable for the floor finish being treated.
5. Follow the correct SOP for the process and chemicals being used. The team must be fully briefed prior to starting the process.
6. Follow the safety precautions in the COSHH Task Card for the chemical being used. This includes wearing chemical-resistant gloves, goggles and safety boots.
7. Use the nearest electric power socket to reduce the length of cable and minimise trip hazards.
8. Make sure excess cable is kept away from moving parts to prevent possible damage during operation.
9. Use the splash skirt if fitted to the rotary floor machine; this will reduce splashing.
10. When using a scraper, direct the blade away from the body and away from any other people in the area.
11. If there are any problems during use, disconnect equipment from mains electrical supply by removing the socket and then get assistance.
12. The floor must be clean, dry and neutral pH7 prior to floor seal being applied.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

List any additional hazards or risks you have identified and control measures required to manage these.

Stripping and sealing hard floors continued

Safety Task Card
STCCL 16

Safe System of Work continued

- 13. Clean equipment after use and return it to the correct storage area.
- 14. Remove all barriers and signage once the task has been completed.

If you have any concerns, stop and speak with your line manager before proceeding.

SOP (Standard Operating Procedures)