

What are the hazards and how might they harm?



Burns/scalds from contact with hot surfaces



Electric shock or burns from incorrect use or damaged/faulty equipment



Crush injuries, bruises, abrasions and cuts as a result of entanglement

What other precautions should be taken?



Visually inspect equipment and cable for any damage or defects, such as burn marks or frayed cables before use

Laminators

Safety Task Card STCBO 02

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

1. When using a portable laminator, make sure it is positioned on a flat and stable surface, with adequate lighting and workspace.
2. Keep clothing, hair, lanyards and jewellery away from moving parts so they cannot become entangled in the laminator.
3. Only use materials which are suitable for laminating machines.
4. NEVER insert anything into the laminator to attempt to remove a jam. Switch the machine off, allow it to cool and seek advice.
5. Always allow the laminator to cool before moving or storing it.

If you have any concerns, stop and speak with your line manager before proceeding.

