

What are the hazards and how might they harm?



Cuts from chipped or broken glass



Burn injuries from hot surfaces or candle flames or wax



Burn injuries from hot liquids or steam

What other precautions should be taken?



Clean up any spillages immediately



Use a dust pan and brush to clean up broken glass

Glass teapots and teapot warmers

Safety Task Card

STCCS 73

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

1. Glass teapots are fragile and must be handled with extreme care.
2. Teapots may only be handled by staff and should not be handled by customers.
3. Tea should be poured at the tea station and teapots should not be removed from the tea station for service.
4. Light candles when in position and use a long-reach lighter. Do not use a lit candle to light another candle.
5. Do not move lit candles and do not leave them unsupervised.
6. Keep the area free from combustible items such as napkins and menus.
7. Teapots should be washed manually and left to air-dry.
8. Store teapots and teapot warmers safely and away from food handling areas.
9. Use a dustpan and brush to clean up breakages and dispose of broken glass in the designated waste container, or if none available, by wrapping securely in cardboard and placing in general waste.

If you have any concerns, stop and speak with your line manager before proceeding.

