

# What are the hazards and how might they harm?











Exposure to extreme weather conditions

Exposure to gases

Electrical equipment

Falling hazard









Violence and verbal aggression

Contact with body fluids

### What PPE should the individual wear?







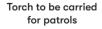


All officers to wear:

Stab vest, safety boots, body protection – suitable for task, hi-vis vest/coat in poor visibility, fall arrest equipment if required, head protection if required

## What other precautions should be taken?







Radio and/or mobile phone to be carried

# Patrols – including access to plant rooms and external roof areas

Safety Task Card
STCSO 01

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

# Safe System of Work

#### Patrols internal and external:

- · Always use the footpath and demarked areas when traveling across site.
- Any vehicles speeding above agreed site limits should be reported.
- · Ensure correct footwear, PPE and hi-visibility clothing is used.
- Ensure that safety boots are worn and checked regularly for damage or loss of grip.
- · Ensure that all footpaths are even and report any defects.
- Use a flashlight to assist in any darkened areas.
- When the weather warning suggests the risk of ice, ensure this is reported to the client/facilities/property team
  to have the site gritted.
- If securing off site route to be agreed and documented. Any concerns to be reported to line manager.
- Lone working to be avoided and external patrols during unsociable hours to be in pairs.
- Key control to be enforced REF Security SOP20 Keys.
- Ensure both torch and radio fully charged and in good working condition prior to commencing patrol.

#### **Intruders**

- Be calm, and if the individual displays aggression, report this via the escalation route and seek assistance from the local authority.
- · Refer to Intruder Incident & Investigation Safety Task Card.

#### Adverse weather

- Appropriate clothing to be provided to protect from adverse weather conditions; suitable sturdy footwear to be worn at all times.
- Ensure exposure time is minimal.
- · Wet weather gear to be worn in the rain; this must be removed immediately once inside.
- For further information please refer to the HSE website "Temperature".

#### Hot weather

- Ensure there is a suitable provision of protection from the sun in the form of sun protection products and job rotation when having to work in direct sunlight.
- Ensure access to adequate water supplies to avoid dehydration.
- To reduce risk of overheating remove stab vest upon returning to office until required for next call-out/patrol.
- Ensure you are hydrating and have access to fresh air, and use a fan or air conditioning system to reduce body temperature.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

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List any additional hazards or risks you have identified and control measures required to manage these.
SOP (Standard Operating Procedures)

# Patrols – including access to plant rooms and external roof areas continued

Safety Task Card

# Safe System of Work continued

#### Access to restricted plant rooms and external roof areas

- All officers to carry radio and/or mobile phone with person-down function and alarm, and notify control when
  entering plant rooms or accessing roof areas.
- Site authorisation permit to be completed before entering any restricted area including escort of contractor personnel.
- · All operating RAMS to be signed by the issuing department controlling the area being entered.
- · Officers to be trained in the correct PPE, including harness and lanyard usage where appropriate.
- Records of maintenance of anchor points and harness condition to be viewed monthly by security manager to ensure
  they are safe for officers to access.
- Officers to confirm with Hard FM or control for area being accessed any specific hazards the officers need to be aware of prior to access.
- Radio contact to be maintained with 15-minute intervals being observed. In the case of failure to report every 15 minutes, shift leader to immediately investigate situation and organise appropriate actions.
- Emergency procedure must be in place and regularly reviewed in event of incident and all shift team aware of process to follow.
- Any key control process or lock-out system must be completed by trained operatives prior to entering area and ensuring area is secure on exit and keys logged back into control.
- If entering a construction area, all officers must report to site supervisor prior to entry for briefing of safety controls in the area including any additional PPE (head protection/harness).
- No access to restricted/roof areas to be permitted in poor weather conditions or low light if access required in emergency, major incident plan to be followed.
- Report any equipment faults and hazards observed during patrol so this can be escalated record on the daily occurrence log.
- Restricted access to sensitive areas such as mortuary; gain authorisation prior to entering the area.
- In healthcare setting you must follow the medical team on approach and use restraint if required.
- Do not engage with assailant with weapon retreat to safe distance to observe and contact police to attend. Prevent others from accessing area.
- Do not leave the site/hospital grounds during shift without prior authorisation.
- Do not take responsibility for patient, visitor or family/contractor personal belongings or equipment at any time.

If you have any concerns, stop and speak with your line manager before proceeding.