

What are the hazards and how might they harm?



Slip or trip injuries from uneven ground, fall from height risk of injury/death



Violence and verbal aggression



Impact injuries/death from contact with moving parts and doors



Manual handling injuries

What PPE should the individual wear?



All officers to wear:
stab vest, safety boots, body protection – suitable for task,
hi-vis vest/coat in poor visibility

What other precautions should be taken?



Radio/mobile phone
to be carried

Manual lift release and lift rescue

Safety Task Card STCSO 07

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

Dynamic risk assessment of situation

- All officers to be trained in lift release and rescue and able to determine if safe to proceed for both trapped and rescue personnel – rescue to be controlled.
- In Healthcare, if a patient involved, a client medical practitioner and led by a senior duty manager need to check all stages safety is being controlled and a medical practitioner present to monitor patients' wellbeing and vitals.
- All officers to hold SIA licence.
- Ensure communication to main security office is working and maintained and be ready to escalate to emergency services if deemed risk has increased.
- Cordon off any area that is a risk to other users and ensure clear guidance on alternative route or spaces if needed.

Preventing falls from heights

- Officer to not enter lift shaft at any time.
- Lift doors to be opened to a minimum amount to allow egress of trapped person.
- Do not allow others to enter the lifts.

Preventing impact/crushing injuries

- Officer to not enter lift shaft at any time.
- Officers to adhere to warning signage related to moving mechanisms with the lifting machines – engineer to be present and to have locked off the lift to prevent accidental release or movement during release.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

List any additional hazards or risks you have identified and control measures required to manage these.

SOP (Standard Operating Procedures)

--

Manual Lift release and lift rescue continued

Safety Task Card
STCSO 07

Safe System of Work continued

- Confirmation the system has been locked off and cannot be turned back on remotely. This to be confirmed prior to any attempt to release the trapped person and during the rescue.
- Senior Duty Manager controlling the rescue to be in contact with all parties involved and be responsible for halting the process if at any time they have concerns or feel situation needs to be addressed by emergency services.

Avoiding conflict

- All officers to be trained in personal safety in workplace, conflict management and incident deescalation with assignment instructions documented.
- Be aware the trapped person(s) may be upset/aggressive/scared. Officers will need to deal with the emotions accordingly using deescalation techniques.

Manual handling

- Use correct lifting techniques to support any equipment removal.
- If personnel require support – complete under medical supervision to prevent injury to officer and person being rescued.
- If at any time the rescue is deemed unsafe for officers or person being rescued, revert to keeping calm and keeping the person being rescued calm with communication while the emergency services are contacted.

If you have any concerns, stop and speak with your line manager before proceeding.