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| Ref. IRE 06 | **Task/Activity:** Movement/ lifting of potatoes  **Description:** Lifting potatoes from delivery trolley to storage and from storage to the kitchen  **Technical Data:** Bags up to 25kg, load can be unstable and hard to grip | | | | Assessment date: |
| Unit No: | Unit name/location: | | | | Assessed by: |
| **Hazard** | | | **Safety Risk** | Safe System of Work / Control Measures | |
| Lifting bags of potatoes 25kg | | | Risk of back or musculoskeletal injury when lifting potatoes | **Delivery cage to storage/pantry**  Ensure the delivery driver leaves the potatoes as close to the area where they will be stored/used.  Move delivery trolley as close to storage area as possible and apply break on trolley.  The employees then lift the potatoes onto the middle shelf on storage rack using safe lifting principles.  Place in pantry area, open bag and use accordingly, decanting into a saucepan or container.  **Notes**  Ensure trolleys are stable/ locked in position before loading or unloading. This can be achieved by using the break locks or by being held by a second person.  Manual handling and training on the task must be completed before carrying out the task.  i.e keep the back straight, bend the knees & use your legs to lift. If bag is too heavy for you, or there is only one person the bag should be decanted by using a small vessel into the storage bins until the bag is lifted easily. | |
| **Who may be affected by the task/activity?**  **(Tick all applicable boxes)** | | |
| Compass employees/Agency staff | |  |
| Customers / Client staff | |  |
| Visitors / Members of the Public | |  |
| Maintenance personnel | |  |
| Delivery personnel | |  |
| Other (specify below) | |  |
| **IMPORTANT - This risk assessment should be reviewed every 3 years, or whenever there is a significant change in the task or activity and following any accident or incident involving this task or activity. This risk assessment must be retained for a period of 6 years.** | | | | | |