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| **Safety Task Card** | | | | |
| **POR 12** | **Snow clearing /gritting (walk ways and vehicle access)** | | | |
| **Workplace Safety Hazards** | | | | |
| What are the hazards? | | | How might they be harmed? | |
| Snow and Ice  Cleaning products/ Salt  Manual handling  Overloaded and unevenly loaded trolley/Wheelbarrow, tugs or trucks  Use of general portable maintenance equipment, including shovels, brushes etc  Slips and falls | | | Cuts  Irritation to skin and eyes  Back and muscle strain  Road traffic injuries  Bruises | |
| **Safe System of Work** | | | | |
| Suitable Personal Protective Equipment to be worn as per manufacturer’s user instructions. always Use , if damaged or mislaid, report it to your manager.   * Warm Jacket, Trousers, Headwear, Glove, Footwear non-slip/Toe protection * Implement the safety precautions in the COSHH Product Assessments * Suitable Personal Protective Equipment must be worn in accordance with COSHH Product Assessments. Use PPE at all times, ensure adequate hand washing and moisturising after job completion * Erect suitably located warning signs/barriers as appropriate to warn or prevent unauthorised access when snow clearing is in progress. Additional hazard signs will be required for certain areas. Ensure the area is completely clear before removing signage. * If snow is being cleared to enable access, ensure safety is not compromised and caused limited right of entry * If snow is being removed and been transported ensure suitable trolleys or other mechanical means to be provided and used to transport of the full waste containers. * Ensure relevant risk assessments and training in this task have been completed prior to work undertaken * Wheels and castors maintained in a clean condition to ensure their free running. * Wheels to be checked to ensure they are free running before us. * Staff to be trained in the correct use of tools. * Equipment to be used strictly for the purpose that it was designed for and in accordance with manufacturer’s user instructions, where available. * Check that hand-held tools are in good condition with no loose parts or other damage, before each use. * Equipment not to be left unattended in public/residents’ areas and returned to the designated storage area after use. * Regular breaks to be confirmed throughout the operation to ensure body temperature in health is not compromised   Note: Please review flooring risk assessment if clearing as when gritting leads into walkway of main building it can affect floor slip resistant finish/ Polish | | | | |
| **Site Specific Actions**  List any actions required in addition to the above safe system of work | | | | |
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| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. | | | | |
| Unit Manager Name | | Signed | | Date |

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| **Safety Card Training Record** | | | |
| **POR 12** | **Snow clearing /gritting (walk ways and vehicle access)** | | |
| I confirm that I fully understand the risks and control measures associated with the task  and that I will follow the Safe System of Work at all times. | | | |
| Operative Name | | Signature | Date |
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