

What are the hazards and how might they harm?



Back and muscle strain from manual handling



Slip injuries from spillages



Cuts, puncture wounds and lacerations from handling damaged/broken bottles



Fire caused by smouldering smoking waste

What PPE should the individual wear?

See reverse for Sector Specific PPE requirements

What other precautions should be taken?



Clean up any spillages immediately

Disposal of general waste

Safety Task Card STCGE 04

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

Safe System of Work

1. Empty bins or remove poly sacks frequently to prevent them becoming overfull.
2. Implement the manual handling safety precautions.
3. Broken glass, china and other sharp objects must be securely wrapped before placing in a bin liner, or be disposed of separately in a rigid container.
4. Where broken glassware or crockery forms a significant part of the general refuse, separate glass and crockery bins must be provided. Bin liners must not be used inside these bins and they should be emptied directly into the appropriate bulk-refuse container.
5. Lids from opened food cans should be placed inside the can and the can squashed to prevent the lid falling out into the waste sack.
6. Smoking waste such as cigarette stubs and ashtray contents should be placed into a metal container and not emptied into waste sacks until the next day. Alternatively, douse the smoking waste to make sure there is no risk of any smouldering smoking waste igniting other materials.
7. Use suitable trolleys or other mechanical means to transport full waste bins and sacks to outside waste storage facilities where practicable.
8. All cardboard boxes should be opened using a safety knife.
9. Wear gloves when handling large amounts of cardboard and waste.
10. Clean up spillages as they occur and use wet floor warning signs when appropriate.

Continued on reverse

If you have any concerns, stop and speak with your line manager before proceeding.

List any additional hazards or risks you have identified and control measures required to manage these.

Disposal of general waste continued

Safety Task Card
STCGE 04

Sector-specific PPE requirements

Please review your **Sector-Specific Guidance** to determine if you are required to wear PPE as part of your sector Risk Profile.

Where PPE is a requirement please record here the PPE required for the task and if it is not a requirement please tick the relevant box;

PPE is not required for this task based on our Sector Risk Profile

PPE is required for this task based on our Sector Risk Profile and the PPE to be issued is:

Ensure all persons required to wear this PPE sign the **PPE Record of issue document** and that a copy of this is kept on their Personnel File.

If you have any concerns, stop and speak with your line manager before proceeding.