

What are the hazards and how might they harm?



Pinching injuries when assembling and disassembling poles



Back and muscle strains from overreaching



Trip injuries caused by obstructions



Slip injuries from spillages



Inhalation injury, burns, skin irritation from cleaning chemicals

What PPE should the individual wear?

Wear PPE as prescribed in the Task Card for the cleaning chemicals you are using. This may include gloves and/or goggles.



What other precautions should be taken?



Wear appropriate footwear with slip resistant soles



Clean up any spillages immediately

Internal battery powered window and glass surface cleaning tools

STCCL 25

Safe System of Work

1. Erect warning signage before starting and where appropriate use barriers or signage to prevent unauthorised access. Additional signage is required around stairs.
2. This task should be carried out when the least number of people are likely to use the area and pedestrian traffic is minimal.
3. Follow the safety precautions in the COSHH Task Card for any chemical being used. This includes wearing PPE such as protective eyewear and gloves.
4. Make sure that safety buttons are aligned with the appropriate holes of the safety locking mechanism, and that you keep fingers away from the join, when assembling poles and attachments.
5. Take care not to overreach.
6. Do not use a step stool or stepladders when using the equipment.
7. Don't reach over glass balustrades and similar surfaces to clean the far side but clean these from below using long-reach equipment as necessary.
8. When not using equipment, lay it flat where it does not cause a trip hazard and do not lean telescopic poles against the wall
9. Microfibre pads and covers must be removed and laundered after use.
10. Clean up any spillages immediately.
11. Remove all barriers and signage once the task has been completed.
12. Empty batteries must be disposed of in the appropriate waste stream.

If you have any concerns, stop and speak with your line manager.

