**Instructions:** Use to log sheet to record details of Opportunity for Improvements (OFI), Near Misses or HSE Hero Nomination cards submitted. Tick the relevant box to confirm the type of card submitted, record the AIR3 REF number for all Near Misses reported. Provide a summary of the details or comments on the card the column provided and record the date the card was logged on the log sheet.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Tick (✓) Confirm Type of Card Submitted** | **AIR2 REF****Number** **(Near Miss Only)** | **Details or Comments** | **Date Logged** |
| **OFI** | **Near Miss** | **HSE Hero** |
| **01.** |  |  |  |  |  |  |
| **02.** |  |  |  |  |  |  |
| **03.** |  |  |  |  |  |  |
| **04.** |  |  |  |  |  |  |
| **05.** |  |  |  |  |  |  |
| **06.** |  |  |  |  |  |  |
| **07.** |  |  |  |  |  |  |
| **08.** |  |  |  |  |  |  |
| **09.** |  |  |  |  |  |  |
| **10.** |  |  |  |  |  |  |
| **11.** |  |  |  |  |  |  |
| **12.** |  |  |  |  |  |  |
| **13.** |  |  |  |  |  |  |
| **14.** |  |  |  |  |  |  |
| **15.** |  |  |  |  |  |  |
| **16.** |  |  |  |  |  |  |
| **17.** |  |  |  |  |  |  |
| **18.** |  |  |  |  |  |  |
| **19.** |  |  |  |  |  |  |
| **20.** |  |  |  |  |  |  |

**Instructions:** Use to log sheet to record details of Opportunity for Improvements (OFI), Near Misses or HSE Hero Nomination cards submitted. Tick the relevant box to confirm the type of card submitted, record the AIR3 REF number for all Near Misses reported. Provide a summary of the details or comments on the card the column provided and record the date the card was logged on the log sheet.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Tick (✓) Confirm Type of Card Submitted** | **AIR2 REF****Number** **(Near Miss Only)** | **Details or Comments** | **Date Logged** |
| **OFI** | **Near Miss** | **HSE Hero** |
| **21.** |  |  |  |  |  |  |
| **22.** |  |  |  |  |  |  |
| **23.** |  |  |  |  |  |  |
| **24.** |  |  |  |  |  |  |
| **25.** |  |  |  |  |  |  |
| **26.** |  |  |  |  |  |  |
| **27.** |  |  |  |  |  |  |
| **28.** |  |  |  |  |  |  |
| **29.** |  |  |  |  |  |  |
| **30.** |  |  |  |  |  |  |
| **31.** |  |  |  |  |  |  |
| **32.** |  |  |  |  |  |  |
| **33.** |  |  |  |  |  |  |
| **34.** |  |  |  |  |  |  |
| **35.** |  |  |  |  |  |  |
| **36.** |  |  |  |  |  |  |
| **37.** |  |  |  |  |  |  |
| **38.** |  |  |  |  |  |  |
| **39.** |  |  |  |  |  |  |
| **40.** |  |  |  |  |  |  |