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| ESSENTIALS SAFETY TASK CARD – EMPLOYEE TRAINING RECORD |
| **EMPLOYEE’S NAME:** | **JOB TITLE:** |
| Ref | INSTRUCTION GIVEN**Hazards, Risks & Safe System of Work** | Tick if Safety Task Card is applicable to this employee’s job | Date | Trainer’s Signature  | Employee’s Signature  |
| RA C19 | Provision of services during COVID-19 pandemic |  |  |  |  |
| ES 02a | Young person’s risk assessment (16-18) |  |  |  |  |
| ES02b | Young person’s risk assessment (work experience  |  |  |  |  |
| ES 03 | COSHH Product Inventory |  |  |  |  |
| ES 04a | DSE workstation assessment |  |  |  |  |
| ES 04b | DSE User assessment  |  |  |  |  |
| ES 05 | Driving Whilst on Company Business |  |  |  |  |
| ES 06 | Electrical Equipment |  |  |  |  |
| ES 06a | Portable appliance testing risk assessment |  |  |  |  |
| ES 07 | Fire Safety Risk Assessment  |  |  |  |  |
| ES 08 | First-aid Needs Assessment |  |  |  |  |
| ES 09 | Floor Safety Risk Assessment |  |  |  |  |
| ES 10 | Manual handling – Activity filter |  |  |  |  |
| ES10a | Lifting and carrying risk assessment |  |  |  |  |
| ES 10b | Pushing and pulling risk assessment |  |  |  |  |
| ES 11 | Work Equipment inspection |  |  |  |  |
| ES 12 | Use of Ladders |  |  |  |  |
| ES 13 | Lone Workers risk assessment |  |  |  |  |
| ES 14 | New & Expectant Mothers Risk Assessment |  |  |  |  |
| ES 15 | Workplace stress risk assessment  |  |  |  |  |
| ES 15a | Personal protective equipment assessment |  |  |  |  |
| ES 15b | PPE issue form |  |  |  |  |
| ES16 | Contact with body fluids  |  |  |  |  |
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