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| CLEANING SAFETY TASK CARD – EMPLOYEE TRAINING RECORD | | | | | |
| **EMPLOYEE’S NAME:** | | | **JOB TITLE:** | | |
| Ref | INSTRUCTION GIVEN **Hazards, Risks & Safe System of Work** | Tick if Safety  Task Card is assessment applicable to this employee’s job | Date | Trainer’s Signature | Employee’s Signature |
| CLN 01 | Cleaning and Use of Sanitary area -Bathrooms/ showers/ toilets and wash basins |  |  |  |  |
| CLN 02 | General room clean |  |  |  |  |
| CLN 03 | Wet and dry carpet cleaning |  |  |  |  |
| CLN 04 | Stripping and changing of beds |  |  |  |  |
| CLN 05 | Stain/ chewing gum and graffiti removal |  |  |  |  |
| CLN 06 | Ride on cleaning machines |  |  |  |  |
| CLN 07 | Removal of bathroom waste and cleaning of waste bins |  |  |  |  |
| CLN 08 | Damp and Dry mopping |  |  |  |  |
| CLN 09 | Cleaning Electrical hand dryers and hair dryers |  |  |  |  |
| CLN 10 | Cleaning mirrors and Glass |  |  |  |  |
| CLN 11 | Cleaning of fixtures (walls, partitions, door furniture and dispensers) |  |  |  |  |
| CLN 12 | Use of UV decontamination machine |  |  |  |  |
| CLN 13 | Removing and rehanging of curtains |  |  |  |  |
| CLN 14 | Use of JLA Barrier washing machines |  |  |  |  |
| CLN 15 | Strip and seal of vinyl flooring |  |  |  |  |
| CLN 16 | Use of hydrogen peroxide system |  |  |  |  |
| CLN 17 | Use of high – level space vac cleaning machine |  |  |  |  |
| CLN 18 | Cleaning using backpack vacuum |  |  |  |  |
| CLN 19 | Use of lionsbot/leoscrub robotic cleaning machine |  |  |  |  |