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| **Safety Task Card** | | | | |
| **CLN 01** | **Cleaning and use of sanitary areas**  **(bathrooms, shower toilets and wash basins)** | | | |
| **Workplace Safety Hazards** | | | | |
| What are the hazards? | | | How might they be harmed? | |
| Electrical hazards  Discarded medical sharps  Cleaning products  Slippery wet surfaces  Contact with body fluids  Damaged edges  Hot Water  Legionella | | | Electric shock  Slips, trips and falls  Back and muscle strains  Cuts and abrasions  Infection including bloodborne viruses  Irritation and burns | |
| **Safe System of Work** | | | | |
| * All operators to be trained in correct method (Refer A+ Method SOPs or equivalent) and correct use of cleaning chemical. * Examine areas to be cleaned to check for any hazards including damaged equipment or edges and report to the relevant person before commencing the work. * Use only the designated cleaning product for task being carried out and only from the approved clearly labelled containers. Always use chemicals in the correct dilution and in accordance with manufacturers user instructions. Never mix cleaning chemicals, never leave chemicals unattended and store safely when not in use. * Suitable PPE must be worn in accordance to infection control policies and COSHH product assessments. always Use PPE. If damaged or mislaid report to your manager. * Follow the correct cleaning SOP to avoid cross contamination and where relevant use the correct colour coded system for the site, operator must be trained in the correct cleaning method and colour code system. * Erect caution /warning signage prior to commencing job and check area is safe by preventing unauthorised access with barriers /signage– if cleaning an enclosed room prevent access to other users while cleaning is taking place. * Wear appropriate footwear for the task being completed and be aware of slippery floors due to water/soap. * Do not spray chemicals close to electrical sockets or shaver sockets – apply chemical onto cloth. * If responsibility of company to remove shower head for deep clean, or area has not been in operation for some time – refer to HSE guidance on control and precaution for Legionella. * Be aware of water temperature and where possible use mixer tap to reduce water temperature where possible. * If operator finds discarded sharp to be removed correctly and discarded in sharp bin. * A non-slip mat can be used for outside of bath/shower for users to prevent slipping. * Implement the Safe System of Work/Control Measures in the Electrical Safety Risk Assessment, Ref. MAN 05, including regular PAT safety testing and the manual handling safety precautions. | | | | |
| **Site Specific Actions**  List any actions required in addition to the above safe system of work | | | | |
| Cleaning method SOPs used at site: | | | | |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. | | | | |
| Unit Manager Name | | Signed | | Date |

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| **Safety Card Training Record** | | | |
| **CLN 01** | **Cleaning and use of sanitary areas**  **(bathrooms, shower toilets and wash basins)** | | |
| I confirm that I fully understand the risks and control measures associated with the task  and that I will follow the Safe System of Work at all times. | | | |
| Operative Name | | Signature | Date |
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