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| **Safety Task Card** | | | | |
| **COM 09** | **Use of waste compactor** | | | |
| **Workplace Safety Hazards** | | | | |
| What are the hazards? | | | How might they be harmed? | |
| Manual Handling  Uneven or sloping surfaces  Electrical hazards  Spillages  Trailing cables  Trapping  Entanglement | | | Back, muscle and upper limb strains  Impact injuries  Electric shock  Cuts  Crushing injuries  Amputation of hands/fingers | |
| **Safe System of Work** | | | | |
| * Equipment only to be used and cleaned by trained persons who are 18 years of age or over. * Compactors to be used, cleaned and maintained in accordance with manufacturer's guidance where available * Equipment to be fitted with all necessary guards and safety interlocks, which must be in good working order * All operating switches to be conveniently accessible to the user- any control switches to be locked off or key removed when not in use. * Only waste items for which the compactor is designed to compress are to be placed into the machine, e.g. no aerosol cans or other pressurised containers. * Report any incorrect waste stream to line manager to identify source and prevent a reoccurrence. * A sign to be displayed adjacent to the machine and in view of the operator stateing “Unauthorised persons not to use this machine”. * No bins to be left in the ‘up position ‘unattended’. * Waste compactors to be isolated from the power supply before attempting to remove any obstruction. If obstruction is in the main compactor lock off system must be completed and supervised prior to any retrieval being completed. * The area around the waste compactor to be maintained in a clean and tidy condition. * Provide a spill kit in area to prevent and leakage entering the drain system. * Implement the Safe System of Work/Control Measures in Disposal of General Waste, Ref. COM 03 and Electrical Safety, Ref. ES06/06a Risk Assessments, including an annual PAT test, if appropriate. * Implement the manual handling safety precautions. | | | | |
| **Site Specific Actions**  List any actions required in addition to the above safe system of work | | | | |
| Equipment used on site : | | | | |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. | | | | |
| Unit Manager Name | | Signed | | Date |
| **Safety Card Training Record** | | | | |
| **COM 09** | **Use of waste compactor** | | | |
| I confirm that I fully understand the risks and control measures associated with the task  and that I will follow the Safe System of Work at all times. | | | | |
| Operative Name | | Signature | | Date |
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