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| **Safety Task Card** | | | | |
| **CLN 04** | **Stripping and Changing of beds** | | | |
| **Workplace Safety Hazards** | | | | |
| What are the hazards? | | | How might they be harmed? | |
| Contact with body fluids  Cleaning products  Contact with body fluids  Trapping in bed mechanism  Contact with medical sharps  Electrical parts | | | Electric shock  Back and muscle strains  Cuts and abrasions  Irritation and burns  Infection including BBV risk | |
| **Safe System of Work** | | | | |
| * Staff to be trained in the correct method of carrying out the task, including personal hygiene and infection control procedures and the use of the bed raising and lowering devices. * Mattresses to be turned over by two people. This activity must be co-ordinated. Bed making involves stooping and leaning forward and it is important to maintain balance and avoid tripping over loose corners, overhanging duvets etc. * Appropriate PPE to be worn. refer to any infection control SOPs. * Gloves must be worn when removing soiled linen from a bed. Where rubber gloves are worn, the gloved hands must be washed and dried after completing the task. Where rubber gloves or disposable gloves are worn, the bare hands must also be washed and dried after their removal. * During removal of linen avoid the shaking or disturbing of material. * Removal and transport of linen to be in correct colour linen bags and transported via roll cage. * Bags to be loaded to facilitate the lifting safely – if operator concerned regarding weight to ask for assistance to lift. * Use only the designated cleaning product for the task being carried out and only from the approved clearly labelled containers. Never mix cleaning products together. Never leave cleaning products unattended. Store safely after use. Implement the safety precautions in the COSHH Product Assessments * Implement the Safe System of Work/Control Measures in the Avoidance of Needlestick Injury, Ref. COM 01, Spillage of Bodily Fluids, Ref. MAN 18 Risk Assessments and manual handling safety precautions when carrying or transporting equipment. * Implement the Safe System of Work/Control Measures in the Electrical Safety Risk Assessment, Ref. MAN 05, including regular PAT safety testing and the manual handling safety precautions. | | | | |
| **Site Specific Actions**  List any actions required in addition to the above safe system of work | | | | |
| Cleaning method SOPs used at site: | | | | |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. | | | | |
| Unit Manager Name | | Signed | | Date |
| **Safety Card Training Record** | | | | |
| **CLN 04** | **Stripping and changing of beds** | | | |
| I confirm that I fully understand the risks and control measures associated with the task  and that I will follow the Safe System of Work at all times. | | | | |
| Operative Name | | Signature | | Date |
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