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| SECURITY SAFETY TASK CARD – EMPLOYEE TRAINING RECORD | | | | | |
| **EMPLOYEE’S NAME:** | | | **JOB TITLE:** | | |
| Ref | INSTRUCTION GIVEN **Hazards, Risks & Safe System of Work** | Tick if Safety  Task Card is assessment applicable to this employee’s job | Date | Trainer’s Signature | Employee’s Signature |
| SO 01 | CCTV monitoring |  |  |  |  |
| SO 02 | External Foot Patrol |  |  |  |  |
| SO 03 | Fire alarm investigation |  |  |  |  |
| SO 04 | First aid initial attendance |  |  |  |  |
| SO 05 | Gatehouse & Reception including barrier control |  |  |  |  |
| SO 06 | Internal Foot Patrol |  |  |  |  |
| SO 07 | Cash Handling |  |  |  |  |
| SO 08 | Search duties |  |  |  |  |
| SO 09 | Dealing with violence |  |  |  |  |
| SO 10 | Patrol access to plant rooms and external roof areas |  |  |  |  |
| SO 11 | Suspicious incident investigation |  |  |  |  |
| SO 12 | Response to incident in healthcare |  |  |  |  |
| SO 13 | Lift release/ rescue |  |  |  |  |
| POR 12 | Snow clearing and gritting |  |  |  |  |
| ES 16 | Spill incident attendance |  |  |  |  |
| COM 03/POR 02 | Bin Emptying |  |  |  |  |
| ES 16 | Contact with body fluids |  |  |  |  |

* Highlighted Ref numbers refer to service safety task cards