

### What are the hazards and how might they harm?



Bruising or crush injuries  
as a result of entrapment

Safety Task Card

## Rotary drop safes

# STCGE 31

Unit Managers – use page overleaf to list any hazards and control measures specific to your site which are not listed below

### Safe System of Work

#### When using the rotary drop door:

1. Ensure that the item being deposited is fully inserted in the compartment.
2. Do not overfill the compartment and or attempt to squeeze items in.
3. Keep hands away from the rotary drop door to prevent them from becoming trapped.
4. Pull handle slowly towards you and continue to hold the handle.
5. When the item has dropped, slowly move the rotary drop door back to the original position.

#### When opening and closing the main compartment:

1. Ensure there is sufficient space for the door to open fully, without making contact with your body.
2. Open the door slowly.
3. Keep hands away from the safe opening and slowly close the door.

If you have any concerns, stop and speak with your line manager before proceeding.

