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| **Safety Task Card** |
| **CLN 12** | **Use of UV decontamination machine**  |
| **Workplace Safety Hazards** |
| What are the hazards? | How might they be harmed? |
| Electrical HazardsContact with Ultraviolet ExposureTrailing cablesManual handling hazards | Electric shock and burnsIrritation to skin and eyesLong term exposure potential skin carcinomasSlips, trips and fallsBack and muscle strains |
| **Safe System of Work** |
| * UV machine only to be used by trained employees
* Follow manufacturer’s user instructions
* Machine is to be maintained by competent persons and in accordance with manufacturer’s guidance where available
* Only authorised cleaning products to be used. Cleaning products must not be left unattended and stored safely after use
* Appropriate PPE to be worn when cleaning
* Prior to use the allocated area must be deep cleaned removing visual debris
* Manual handling precautions must be observed when moving the machine into position
* All combustible material must be checked to ensure not near machine in operation as tubes get very hot and there is a spark risk
* The batteries should be checked to be fully charged prior to use to prevent failure during decontamination
* Prior to switch on the operator of the remote-control panel must ensure the room is evacuated and warning and motion sensors in position. Any required blinds or window covers in place.
* Once room as been cleared, all door seams must be covered with blue sealant tape to prevent any UV leakage outside the room
* Once room is secure the remote-control panel can be activated and machine switched on, during this time if motion is detected within the room the machine will automatically cut off
* Operator must not leave the area until the remote-control panel has indicated completion of decontamination and it is safe to enter the room
* Sensors must be stored within the appropriate housing of the unit and batteries removed to prevent drainage
* Implement the Safe Systems of Work/Control Measures in Electrical Safety

Annual PAT testing required |
| **Site Specific Actions**List any actions required in addition to the above safe system of work |
| Check compliance with site RPA officerType pf UV machine in use at site: |
| The above control measures are implemented within my unit. All relevant staff are aware of these control measures and this is recorded in the training record for this safety task card. |
| Unit Manager Name | Signed | Date |

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| **Safety Card Training Record** |
| **CLN 12** | **Use of UV decontamination machine** |
| I confirm that I fully understand the risks and control measures associated with the taskand that I will follow the Safe System of Work at all times.  |
| Operative Name | Signature | Date |
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